

## NCSSAR TRAINING REIMBURSEMENT POLICY

A member wishing to enhance his or her skills in recognized training courses or activities may seek reimbursement from NCSSAR for costs of necessary books and tuition up to a total of \$300 per year. Travel and accommodation expenses will not be subsidized. There will be no reimbursement if the training course has been attended previously unless it is required to maintain your Mission Ready status, (medical, SAREX).

This application is for the request of training course funds from Nevada County Sheriff Search and Rescue. If approved, you will be reimbursed the cost of the course, up to a cumulative of \$300 per year upon successful completion of the course.

Please submit this completed application form to your Team Leader, Liaison or Volunteer Coordinator prior to the class for recommendation. Your request will then be presented to the Volunteer Coordinator for approval.

Participant Name: (please print): \_\_\_\_\_

Course Name: \_\_\_\_\_

Date(s): \_\_\_\_\_

Location: \_\_\_\_\_

Course Tuition & Books: \$\_\_\_\_\_

Course Description: \_\_\_\_\_

\_\_\_\_\_

Please provide a brief explanation of how this course will improve your skills and how it will benefit you and the entire team:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date