

# NCSSAR IC TEAM GUIDELINES

## IC Training & Skill Set Matrix

All members of NCSSAR are welcome to serve in IC during searches. It is recommended that members attend IC training classes given monthly to build their skill set. Members will be mentored by experienced SAR members when assigned to IC.

The following are skills and training required to serve as “Chief” of each IC function.

	<b>Operations Chief</b>	<b>Planning Chief</b>	<b>Logistics Chief</b>
<b>Functions</b>	<ul style="list-style-type: none"> <li>• Brief Teams</li> <li>• Dispatch Teams</li> <li>• Debrief Teams</li> <li>• Assemble Teams</li> <li>• Member Sign In</li> <li>• Track Personnel</li> </ul>	<ul style="list-style-type: none"> <li>• Search Plan</li> <li>• Search Resource Requirements</li> <li>• Gather Information</li> <li>• Prepare Search Team Assignments or Modification</li> <li>• Documentation</li> </ul>	<ul style="list-style-type: none"> <li>• Staging</li> <li>• Parking</li> <li>• Transportation</li> <li>• Search Equipment</li> <li>• Food</li> <li>• Sanitation</li> <li>• Communications</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Problem Solving</li> <li>• Reasonable Communications</li> <li>• Strong Organizational</li> <li>• Willingness to take Responsibility</li> <li>• Delegation</li> <li>• Multi-tasking</li> <li>• Good Interpersonal</li> <li>• Knows all Functions</li> </ul>	<ul style="list-style-type: none"> <li>• Problem Solving</li> <li>• Reasonable Communications</li> <li>• Strong Organizational</li> <li>• Willingness to take Responsibility</li> <li>• Delegation</li> <li>• Multi-tasking</li> <li>• Good Interpersonal</li> <li>• Knows all Functions</li> <li>• Knowledge of County</li> </ul>	<ul style="list-style-type: none"> <li>• Problem Solving</li> <li>• Reasonable Communications</li> <li>• Strong Organizational</li> <li>• Willingness to take Responsibility</li> <li>• Delegation</li> <li>• Multi-tasking</li> <li>• Good Interpersonal</li> <li>• Knows all Functions</li> <li>• Knows What &amp; Where to get Resources</li> </ul>
<b>Training</b>	<ul style="list-style-type: none"> <li>• Performed all Functions</li> <li>• Minimum of 6 Searches</li> <li>• Attends IC Training Sessions</li> </ul>	<ul style="list-style-type: none"> <li>• Performed all Functions</li> <li>• Minimum of 6 Searches</li> <li>• Attends IC Training Sessions</li> <li>• Direction &amp; Control Class or Equivalent</li> </ul>	<ul style="list-style-type: none"> <li>• Performed all Functions</li> <li>• Minimum of 6 Searches</li> <li>• Attends IC Training Sessions</li> </ul>

To serve as “Search Manager”, the individual should possess all the skills listed above, have strong Leadership skills, be recognized by the Coordinator as a leader in the organization, have a strong knowledge of the search process, knows the people in NCSSAR, demonstrates “flexibility”, has been on a minimum of 10 searches and has completed the OES Direction and Control Class or equivalent.